



Purpose

North Melbourne Grammar College is committed to ensuring a respectful learning environment that is safe, positive and supportive for all students of the college.

It is the intention of NMGC to provide clear guidelines to all students regarding the conduct expected of them whilst at college, engaging in college-related activities or representing the college. Students are expected to uphold NMGC core values at all times.

NMGC is committed to child safety in accordance with the Child Safe Standards, compulsory minimum standards for all organisations in Victoria providing services to children under the age of 18 years. NMGC has zero tolerance for child abuse and all forms of harm to children.

Application

This Code applies to all NMGC students. The application of this Code is not limited to the college site and college hours. It extends to all activities and events that are college-related and when representing or acting on behalf of the college. The Code also requires that student actions do not bring the college into disrepute at any time regardless of whether the action occurs within or outside of college activities.

Definition of a 'Student'

For the purposes of this policy, a 'Student' of NMGC college shall be considered to be a current student of NMGC until they withdraw from the college and are no longer enrolled or (in the case of Year 12 Students) the day after the completion of an individual's final exam.

Conduct and Bearing of All Students

It is expected that every student will:

- uphold the college's core values at all times;
- behave in a manner that does not endanger the health, safety and wellbeing of themselves or others;
- abide by all health and safety rules and procedures operating within the college and other locations at which the students may visit;
- ensure that their actions do not bring the college into disrepute;
- uphold the reputation of the college by observing an appropriate standard of behaviour in transit to and from the college and when wearing college uniform;
- respect the authority of members of staff and observe college rules as required;
- strictly adhere to the college's policies and procedures as required;
- be respectful and supportive of the college's beliefs and values;
- behave with courtesy and consideration for others. In particular, students must refrain from all forms of bullying and harassment.
- refrain from behaviour which would interrupt the work of any class or hinder the learning opportunities of other students;
- refrain from activities, conduct or communication that would reasonably be seen to undermine the reputation of the college, employees or students of the college (including activities on social media);
- respect college property and the property of staff, contractors, visitors and other students;
- be punctual and attend all classes;
- remain in the college grounds during the college day unless otherwise approved by the applicable Principal of college;
- complete work set by teachers promptly and to the best of their ability and to take full advantage of the educational opportunities offered at the college;
- dress neatly and with due regard for health, hygiene and safety;

Unacceptable Conduct

Unacceptable conduct includes, but is not limited to:

- touching, handling, pushing or otherwise physically or sexually engaging with students or others in a manner which is not appropriate and may endanger the health, safety and wellbeing of that person;
- any form of physical or verbal violence including fighting, assault or threats of violence;
- any form of cyber bullying or cyber abuse, sending inappropriate, offensive or explicit text messages, photos or videos;
- gambling of any form (both online gambling and in person) during college time, whilst undertaking college activities;
- language or conduct which is likely to offend, harass, bully or unfairly discriminate against any student, teacher, contractor or visitor;
- theft, fraud or misuse of college resources;
- the use of inappropriate or profane words or gestures and images;
- unacceptable class attendance levels;

Reporting

It is expected that all students will report any cases to a teacher or senior staff member (in confidence) of unlawful behaviour or behaviour in breach of this conduct which may have been observed or reported to them.

Breach

Students who breach the Code of Conduct may be sanctioned as deemed appropriate given the nature of the breach and the age of the student.

Students who continue to breach the Code will be interviewed by the Principal of the college. Appropriate action, which may include behavioural contracts, detention, mediation or suspension, including expulsion as deemed appropriate is at the discretion of the Principal of the college.

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| Student name: | | |
| Student sign: | | Date: / / |
| Student Welfare name: | | |
| SWO sign: | | Date: / / |

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| Authorised by | NMGC Committee of Management |
| Effective date | November 2018 |
| Version | V1.1 |
| Review date | November 2020 The policy review should be scheduled 2 years from the approval date |